



# Littleover Tennis Club

## Club Manual

### Section 3 – Policies and Procedures

#### 3.3.4 Code of Practice for Working with Young People

This Code of Practice relates to the best practice for all adults who work with children and young people. It is designed to promote the professional standards expected in tennis.

Everyone working with children and young people in tennis agrees to:

- Remain professional at all times;
- Use appropriate language at all times and challenge anyone who swears or uses unacceptable language in front of or toward children and young people;
- Encourage children and young people to participate in tennis using 'Fair Play' values and encourage respect for one another;
- Work and communicate openly and in an open environment, to avoid situations that could be misinterpreted in both tennis settings and with social media;
- Wherever possible, keep a separate personal and business profile / account for all social media;
- Be aware of the power and trust held as a person in a position of trust, treating this position and power with the highest level of responsibility;
- Ensure provision of a safe and inclusive environment for all children, their age, gender, sexuality, gender reassignment, disability or ability, religion or ethnicity;
- Maintain professional relationships with children at all times and know that any form of sexual relationship with someone under 18 is against the law and a breach of their position of trust;
- Act as an excellent role model at all times; which includes refraining from smoking or taking drugs or illicit substances when coaching or around tennis environments;
- Use positive reinforcement for discipline and report to the safeguarding team anyone who is seen to intimidate, threaten or act in a way that is physically or verbally abusive and agree to challenge a child or other person who acts in this way;
- Work in an open and accountable manner;
- Challenge poor practice of others; and
- Seek the advice of colleagues and refer to policies if unsure at any time about practice or behaviour observed.

Littleover Tennis Club has an adult member who is responsible for children, young people and child protection:  
This person's name is: David Chilvers                      He can be contacted on: 07790 491912  
Email: [Littleover.tennis@ntlworld.com](mailto:Littleover.tennis@ntlworld.com)

LTA Safeguarding Team      Tel: 0208 487 7000      Mob (24 hour): 07971 141 024  
Email: [safeguarding@lta.org.uk](mailto:safeguarding@lta.org.uk)      [www.LTA.org.uk/safeguarding](http://www.LTA.org.uk/safeguarding)